



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Cerkez Mirela**
E-mail master_evaluate@yahoo.com
Nationality Romanian
Date of birth 27th of October 1979
Gender female

Work experience

Dates	January 2012 - present
Occupation or position held	expert
Main activities and responsibilities	Doctoral school institutional adaptation to the new legislation and the implementation of the new rules. Research performance reporting, curricula, etc.
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	higher education
Dates	September 2010 – April 2011
Occupation or position held	Expert of the implementation team – “Inovare academica si succes pe piata muncii”, ID POSDRU/18/1.2/G/11495, co financed through FSE/POSDRU 2007-2013
Main activities and responsibilities	PR, promotion, website contents, management support
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Project / higher education
Dates	October 2009 – June 2010
Occupation or position held	Expert of the implementation team – “Strategii de inovare a organizării muncii în domeniul medical din regiunea București-Ilfov - STAR-MED, ID POSDRU/40/3.2/G/36881, co financed through FSE/POSDRU 2007-2013
Main activities and responsibilities	Activities coordination / research / studies / reports
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Project / reconciliation policy
Dates	October 2008 – September 2010
Occupation or position held	Expert of the implementation team – “Transfer of good practices in enhancing the capacity for online tutoring program”, ID LLP-LdV/ToI/2008/RO/012, financed by the European Comission through Leonardo Da Vinci: Transfer of Innovation
Main activities and responsibilities	Trainer and trainee in course design
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Project / higher education
Dates	October 2008 – January 2012
Occupation or position held	Adviser to the president of NSPAS
Main activities and responsibilities	Institutional strategies
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Higher education

Dates	March 2007
Occupation or position held	Member of the implementation team – “E-learning – A new agenda for universities from candidate countries (EENOVATE)” financed through European Commission Minerva program
Main activities and responsibilities	Dissemination of results
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Project / higher education
Dates	June 2007 – September 2008
Occupation or position held	Member of the research team – “CAPRIGHT, Resources, Rights and Capabilities: in search of social foundations for Europe”, ID 028549, financed through European Commission’s Framework Program 6
Main activities and responsibilities	Research / studies
Name and address of employer	Institute of Educational Sciences, Str. Știrbei Vodă, nr. 37, București, cod 010102
Type of business or sector	Research project / labour market / public policy
Dates	January 2006 – December 2009
Occupation or position held	Expert - „Evaluarea dezvoltării managementului resurselor publice hidro și forestiere și realizarea unor propuneri de politici publice relevante”, ID 871, financed by CNCSIS
Main activities and responsibilities	Research / writing studies
Name and address of employer	National School of Political and Administrative Studies, Str. Povernei, nr. 6, București, cod 010643
Type of business or sector	Research project / public policy
Dates	September 2004 – July 2008
Occupation or position held	Academic Coordinator of the MA programs in the E-Learning Department
Main activities and responsibilities	Tutoring
Name and address of employer	Faculty of Political Science, NSPAS, Str. Povernei, nr. 6, Bucuresti, cod 010643
Type of business or sector	Higher education
Dates	2005 – present
Occupation or position held	Associate assistant professor: Public Policy Analysis, Public Management, EU Policy, Public Policy and Program Evaluation Practice, Public Policy and Program Evaluation Theory
Name and address of employer	Faculty of Political Science, NSPAS, Str. Povernei, nr. 6, Bucuresti, cod 010643
Dates	July – August 2003
Occupation or position held	Member of the implementation team - „Expanding the European Investment Frontier” Summit, organized by International Herald Tribune with United Nations Development Program under the auspices of the Romanian Government
Main activities and responsibilities	Administrative support
Name and address of employer	UNDP – United Nations Development Program
Dates	December 2001
Occupation or position held	Liaison officer for the Tunisian Foreign Affairs Minister during <i>The Ninth OSCE Ministerial Conference</i>
Main activities and responsibilities	Personal assistant (during the conference)
Name and address of employer	Romanian Foreign Affairs Ministry

Education and training

Dates	2010
Title of qualification awarded	PhD
Principal subjects/occupational skills covered	Public policy evaluation

Name and type of organisation providing education and training | National School of Political and Administrative Studies, higher education

Dates | 2004 - 2005

Title of qualification awarded | MA in "Contemporary Political Theory and Systems"

Principal subjects/occupational skills covered | Public policy, political theory, political systems, research design

Name and type of organisation providing education and training | National School of Political and Administrative Studies, higher education

Dates | 1999 - 2003

Title of qualification awarded | university diploma

Principal subjects/occupational skills covered | Political doctrines, political philosophy, sociology, economics, statistics, English, French, public policy, public administration

Name and type of organisation providing education and training | National School of Political and Administrative Studies, higher education

Personal skills and competences

Mother tongue(s) | **Romanian**

Other language(s)

Self-assessment
European level ()*

English

French

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	experienced	C2	experienced	C1	experienced	C2	experienced	C2	experienced
B2	independent	B2	independent	B1	independent	B1	independent	B1	independent

(*) [Common European Framework of Reference for Languages](#)

Organisational skills and competences

- coordination
- organization
- attention to details
- the ability to manage several tasks simultaneously
- the above mentioned abilities have been developed during the undergraduate studies through extracurricular activities (for example, projects, conferences, etc. that I have took part as a member of the student's association) and have been consolidated in time through participation in a variety of events (for example, *The Ninth OSCE Ministerial Conference*; *Expanding the European Investment Frontier* Summit organized by *International Herald Tribune* with *United Nations Development Program*, under the auspices of the Romanian Government

Driving licence | B

Additional information

Publications:

- 2012 – *Politicile publice: succes sau eșec? Un ghid al modelelor de evaluare*, Institutul European, Iași
- 2010 – „Defining Quality in Higher Education – Practical Implications”, in *Quality Assurance Review for Higher Education*, Vol. 2, Nr. 2, pp. 109-119
- 2009 – coordinator of *Evaluarea programelor și politicilor publice. Teorii, metode și practici*, Polirom, Iași
- 2009 – „Benchmarking gender policy in Romania. An analysis of various state intervention patterns on gender issues”, in *Revista de Pedagogie*, Nr. 7-9, pp. 55-70
- 2009 – „Responsabilitatea socială a corporațiilor americane și a întreprinderilor socialiste”, in *Perspective politice*, Vol. I, Nr. 2, pp. 15-26
- 2008 - „O abordare critică a noului management public și a reformei administrației publice din România”, in Păunescu, Mihai (coord.): *Management Public în România*, Polirom, Iași, pp. 74-125
- 2007 – „Politicile publice europene. Actorii și puterea lor de decizie”, in Bondar, Florin (coord.): *Politici publice și administrație publică*, Polirom, Iași, pp. 75-98
- 2005 – (coauthor Paul Dragoș Aligică) „Ambiguity, imitation and innovation: notes on the conceptual and operational facets of the EU approach to entrepreneurship policy”, in *The International Journal of Entrepreneurship and Innovation*, Vol. 6, No. 4, pp. 249-258

Public presentations:

- 2009 – „Tipuri de evaluare” delivered at the Annual National Evaluation Conference, Bucharest, under the patronage of the Ministry of Public Finances
- 2006 – „Actors in the European public policy. What role for peripheries?” delivered at *II International Summer School on European Peripheries*, in Santander, organized by Jean Monnet European Centre of Excellence, Tampere University
- 2005 – „Searching for Public Policy Proposals for a Romanian Knowledge Society” delivered at *I International Summer School on European Peripheries*, in Tampere, organized by Jean Monnet European Centre of Excellence, Tampere University

Trainings/diplomas outside formal education:

- 2010 – *Foresight as an Instrument for Policy and Decision making*, Institute for Prospective Technological Studies (part of Joint Research Center – JRC – European Commission), Sevilla and București